

# Leesville Road High School *Class of 2019*



## *Senior Bulletin*

Please use this bulletin to guide you through festivities and events surrounding graduation. Senior activities, dates, procedures, and responsibilities are explained for you. Your attention to each activity's details will make your graduation a memorable occasion for you and your family.

The administration, faculty and staff of Leesville Road High School wish the best for each of you.

Enjoy this happy time!

\*\* A senior will NOT receive graduation ceremony tickets nor a diploma until all academic obligations are met, books are returned, and costs of lost/damaged items are cleared. \*\*

## *Calendar of Events*

Thursday, April 25	Parent meeting <b>6 PM</b> in cafeteria to discuss senior events List of students receiving Latin honors posted
Tuesday, April 30	Distribution of Latin honors stoles in the main lobby at <b>2:30 PM</b>
Friday, May 3	<b>Caps &amp; Gowns delivered</b> at lunch (final balance must be paid to receive cap and gown; if you do not order a cap and gown, \$42 must be paid to cover a tassel, diploma, diploma cover, and senior picnic).
Monday, May 13	Last day to clear financial obligations with a personal check. After this date, all must be paid online, in cash, or by money order.
Wednesday, May 22	Graduation <b>Reception RSVP</b> due (along with optional donation)
Wednesday, May 29	Deadline for all scholarships/military commitments to be submitted to Student Services to be announced at the May 31 Senior Assembly
Thursday, May 30	<b>Senior meeting and assembly practice: 8:30-10:20 AM</b>
Friday, May 31	<b>Senior Assembly 8:30 AM – approximately 10:30 AM</b> <b>Senior Picnic</b> immediately afterwards in the LRHS stadium
Sunday, June 2	<b>Baccalaureate at 2:30 PM (Optional)</b> at Providence Church Delta Lake Center of church (6339 Glenwood Avenue)
Tuesday, June 4	Seniors released from school at close of 3 <sup>rd</sup> period <b>Lunch at Redemption Church 11:50 AM - 1 PM</b> <b>Graduation Practice 6:15 PM - 8 PM</b> Raleigh Convention Center
Wednesday, June 5-- Monday, June 10	<b>Final Exams</b> Wednesday: 1 <sup>st</sup> period    Thursday: 2 <sup>nd</sup> Period    Friday: 3 <sup>rd</sup> Period Monday: 4 <sup>th</sup> Period    Tuesday: Makeup Day
Tuesday, June 11	<b>All academic, financial and material obligations must be paid and/or cleared by noon</b> to receive tickets at the 7 PM Reception  <b>Graduation Reception 7 – 9 PM</b> LRHS Food Court Desserts and beverages. <b>Dress appropriately: Business casual attire.</b> <b>You will receive your graduation tickets at this event.</b>
Thursday, June 13	<b>Commencement Exercises 4 PM</b> Raleigh Convention Center (Seniors must arrive at 3 PM for line-up.) Convention Center opens at 3:15 PM for guests. Admission by ticket only.

## *Honors Stoles & Honor Society Cords*

Date: Tuesday, April 30, 2019

Place: Main lobby of school

Time: 2:30-3:30 PM

**Latin Honors stoles** for students graduating summa cum laude (cumulative 4.25 or higher GPA), magna cum laude (cumulative 4.0--4.249 GPA), or cum laude (3.75-3.99) will be distributed Tuesday, April 30. The cost of the stole is \$13, which must be paid in cash or money order to LRHS on April 30 in the lobby. By April 25, a list of students earning stoles will be posted outside Student Services as well as outside Rooms 221 and 2208.

**Honor Society cords** will be given to students in these organizations by their advisors if all financial, attendance, and service requirements have been met. Other medals, sashes, stoles, and regalia are not permitted during LRHS-sponsored events. These national organizations **ONLY** may wear honor cords:

- National Honor Society
- International Thespian Society
- Dance Honor Society
- Latin Honor Society
- Spanish Honor Society
- French Honor Society
- Sports Medicine Honor Society
- Math Honor Society
- Art Honor Society
- Technical Honor Society
- Quill & Scroll
- Tri-M Honor Society

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## *Delivery of Caps & Gowns*

Date: Friday May 3, 2019

Place: Main lobby of school

Time: lunch

Jostens will distribute caps and gowns to all seniors with a zero balance. \* *Graduating seniors who do not order a cap and gown from Jostens must pay \$42 to cover the cost of a tassel, diploma, diploma cover, and senior picnic. You may pay this via check until May 13. Starting May 13, it must be paid by cash or money order, or online at [www.wcps.net/leesvilleroadhs](http://www.wcps.net/leesvilleroadhs).*

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## *Dress Requirements for Caps & Gowns*

Required dress for Senior Assembly, Baccalaureate, and Graduation is cap and gown. Remove the cap and gown from the package to help release wrinkles. Also steam the gown rather than use a hot iron.

Women should wear a simple, lightweight dress, shirt and skirt, or shirt and dark pants. **The top should NOT be seen when wearing the gown.** If wearing a dress or skirt, the dress should **not** exceed the gown's length. Women should wear **closed-toed dark dress shoes** with a dark heel and sole (NO cork or canvas heels). No shorts, jeans, or purses. Wear minimal jewelry. Height-appropriate shoes are vital!

Men should wear a **SOLID WHITE** shirt and a **dark** tie (NO red ties and NO suit coats). **Dark dress pants** (navy, dark gray or black---NO khakis) should be worn with **dark socks** (NOT brown or white). Shoes should be **black or dark brown dress shoes** (NO tennis shoes, boots, Sperry's, fancy buckles, etc.).

**Caps** are worn STRAIGHT on the head, parallel to the floor by men and women. The tassel should be worn on the cap's right side. Pin the tassel in place for all events except Graduation because graduates will move the tassel to the left upon official declaration of graduation. No other tassel may be worn.

No chewing gum, no smoking, no vaping, and no cell phones while wearing a cap and gown.

## *Deadline to Clear Financial Obligations by Personal Check*

Date: Monday, May 13, 2019

Place: Main Office to Mrs. Koch

If you need to pay for lost/damaged items, May 13 is the last day to do so by personal check. After May 13, all financial obligations must be paid via the school's website, by cash, or by money order to the office.

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## *Graduation Reception RSVPs & Donations Due*

Date RSVP is due: Wednesday, May 22, 2019

A reception honoring graduates and their guests will be hosted by underclassmen parents on Tuesday, June 11 from 7 – 9 PM at Leesville Road High School. To continue this 25-year LRHS tradition, these parent volunteers need your RSVP to know how much food to prepare. A suggested \$15-\$25 contribution per family of 4 or over would be greatly appreciated to help offset the costs; checks can be made payable to LRHS Senior Reception. Please promptly submit RSVP cards and donation by May 22 to this address:

*LRHS Graduation Reception*  
*c/o Lisa Krise*  
*8410 Pride Way Raleigh, NC 27613*  
*OR*

Go to PayPal and simply search [lrhsgradreception@gmail.com](mailto:lrhsgradreception@gmail.com) and send your donation! Please check that this is an individual transaction, not a business transaction, to avoid fees on your donation.

**Seniors will receive graduation tickets at the June 11 reception throughout the 7-9-time frame. If seniors cannot attend the reception, they should come to the office Wednesday, June 12 from 8-9 AM.**

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## *Submission of Scholarships & Military Commitments*

Date: Wednesday, May 29, 2019

Place: Student Services Office

Wednesday, May 29 is the deadline to submit letters regarding scholarships and military commitments or appointments. Seniors who have received scholarships for any school (whether they plan to attend that school or not) or letters of commitment to enter a branch of the armed services should submit a **copy of that letter, along with the scholarship amount** or which **branch of the military**, to Student Services by this date. Only those submitted by this date will be announced at the May 31 Senior Assembly.

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## *Graduation Name Call List*

One of our assistant principals will call out your complete legal name at the graduation ceremony. If you have concerns about your name's pronunciation, please see the appropriate assistant principal:

*Mr. Stewart A - Co*

*Ms. Mills Cr - He*

*Ms. Fehling Hi - M*

*Mr. Vaughan N - R*

*Mr. McLean S - Z*

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## *Senior Meeting & Assembly Rehearsal*

Date: Thursday, May 30, 2019

Place: Main gym

Time: 8:30-10:20 AM

**ALL SENIORS MUST ATTEND. Do NOT bring or wear caps and gowns for this meeting.** Seniors will learn procedures for senior assembly, graduation rehearsal, and Baccalaureate. We will explain the order for lining up at these events and hold a practice as part of this meeting. Every senior, **including late arrival students**, must be present. Seniors will receive **TICKETS FOR THE SENIOR CLASS PICNIC** at this rehearsal.

**Suggestions:** Bring the shoes you plan to wear at the assembly to this practice. This will help you determine if you can feasibly walk in them and if they meet the graduation dress code. Seniors will take part in the Senior Walk throughout Leesville Middle and Elementary Schools after the Assembly, which will involve walking up and down steps as well as the entire Leesville campus. Comfortable, height-appropriate shoes are vital!

Also, take note of which side of the gym you are seated when facing the stage. Please relay this information to your family so they may choose their seats in the gym accordingly.

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## *Senior Assembly & Leesville Campus Senior Walk*

Date: Friday, May 31, 2019

Place: Main gym

Time: Assembly will begin at 8:30 AM and should end at approximately 10:30 AM

**Seniors MUST wear caps and gowns as well as appropriate attire outlined in this bulletin.** Seniors will process in cap and gown and will conduct a program recognizing seniors receiving scholarships and military appointments, as well as the presentation of the class gift, expressions of appreciation, and keynote addresses. The program will conclude with a slide show, recessional, and a Senior Walk through the middle and elementary schools. Seniors will then meet parents in the courtyard.

**If younger siblings who attend LRHS plan to attend Senior Assembly, parents must follow this procedure:**

Provide underclassmen siblings with a handwritten signed note, which will be given to the teacher from whose class they leave to attend the assembly. They will not need to sign out with the attendance office but will return to class at the conclusion of the assembly.

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## *Senior Picnic*

Date: Friday, May 31, 2019

Place: Leesville stadium, after the Senior Assembly and Senior Walk

After the Assembly and Walk, seniors will go to the stadium for a class picnic of barbecue, fried chicken, subs, potatoes, slaw, hushpuppies, tea and lemonade. This is a time for seniors to celebrate, socialize, and sign yearbooks. Seniors may want to bring a change of clothes. Your ticket for this event (received at the senior assembly rehearsal) is required for entry. In case of rain, we will have an alternate location. **The picnic is for seniors only, not underclassmen nor family members.**

After the picnic, seniors must leave campus or return to class. Seniors are excused from their classes for the day but may certainly attend class if they choose to do so.

## *Baccalaureate Service (Optional Event)*

Date: Sunday, June 2, 2019  
Place: Providence Baptist Church, 6339 Glenwood Avenue, Raleigh (Delta Lake Center)  
Time: 2:30 PM (Lineup will be at 2:15)

**Seniors wear caps and gowns for this event.**

The Leesville Class of 2019 Baccalaureate will be held on Sunday, June 2, 2019, at 2:30 PM in the Delta Lake Center at Providence Baptist Church at 6339 Glenwood Avenue. Baccalaureate is a traditional, non-denominational service celebrating the graduating senior class. All seniors, their families, and their friends are invited to share in this meaningful service, and no tickets are needed.

All seniors who wish to participate in this service should arrive by 2:15 PM, dressed in cap and gown to line up for the processional. A reception with cake and punch will immediately follow the service. All seniors are invited and welcome. Seniors received the invitation to this service when they received this bulletin. For more information and to RSVP, please visit [lrhsbacc.app.rsvpify.com](http://lrhsbacc.app.rsvpify.com).

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## *Senior Early Release & Lunch*

Date: Tuesday, June 4, 2019  
Place: Redemption Church at 9225 Leesville Road  
Time: End of 3<sup>rd</sup> period release from school and 11:50AM – 1 PM lunch

Redemption Church, located 1/3 mile from the school at 9225 Leesville Road, will provide lunch for every senior on this day. Seniors will be released from school at the conclusion of 3<sup>rd</sup> period. At that time, if seniors choose to do so, they may have lunch at Redemption Church and will not be required to return to 4<sup>th</sup> period. If they choose to remain on campus during 4<sup>th</sup> period, they must attend their 4<sup>th</sup> period class. Seniors are allotted this free time to study for exams before arriving at the Raleigh Convention Center at 6:15 PM for Graduation Rehearsal. Please also thank the community members providing the lunch.

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## *Graduation Rehearsal*

**ALL SENIORS MUST BE PRESENT AND ON TIME TO REHEARSAL TO RECEIVE TICKETS ON JUNE 11.**

Please find a map on the back of this bulletin to locate parking for rehearsal and the ceremony.

Date: Tuesday, June 4, 2019  
Place: Raleigh Convention Center (500 S. Salisbury Street Raleigh)  
Time: 6:15 PM – 8 PM

**SUGGESTION: FEMALES SHOULD wear the shoes they will wear for the actual graduation. The Convention Center ceremony requires walking for extended distances; rehearsing in these shoes will help you decide if the shoes are appropriate. Seniors should NOT bring caps and gowns for rehearsal.**

Seniors should locate their seats in the Exhibit Hall upon arrival and be seated so rehearsal can start on time. Be attentive and follow all instructions to make a short practice possible and lead to a successful commencement program. At this rehearsal, seniors will receive instructions on procedures such as how to march in, where to sit, how to receive diplomas, and how to obtain ceremony tickets.

## Exams

Wednesday, June 5: 1 <sup>st</sup> pd. Exam	7:25-11:47 AM
Thursday, June 6: 2 <sup>nd</sup> pd. Exam	7:25-11:47 AM
Friday, June 7: 3 <sup>rd</sup> pd. Exam	7:25-11:47 AM
Monday, June 10: 4 <sup>th</sup> pd. Exam	7:25-11:47 AM

Seniors should remember the importance of final exams. It can be difficult to concentrate at a time of celebration like graduation. For some seniors, however, exams will determine *if* they graduate. Please wait to celebrate until after the exam period has concluded. If students exempt a teacher-made exam, they do not have to attend. Seniors must complete and stay for the entire exam period for all exams.

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## Graduation Reception & Graduation Ticket Distribution

Date: Tuesday, June 11, 2019

Place: Leesville Road High School

Time: 7 – 9 PM

A reception honoring graduates and their guests will be hosted by parents the evening of June 11. Dress is **business casual so please dress appropriately (no athletic attire, no cutoff shorts, no t-shirts)**, having returned the RSVP provided with the invitation. This is a great opportunity to show off Leesville to family, socialize with peers, and enjoy one last evening as a student at your high school. In addition, Dr. Muttillio will be in attendance to visit and take pictures with seniors.

*\*\*Each senior who meets all graduation requirements will receive 9 graduation tickets at the June 11 reception. If you cannot attend the reception, you must pick up your tickets at school Wednesday morning, June 12, between 8 and 9 AM.\*\**

You will need a ticket for **every** person entering the Convention Center, whether they sit on a lap or in a seat, including young children. **NO EXTRA TICKETS WILL BE WITHHELD.** If a senior needs extra tickets, he or she will need to plan accordingly with fellow seniors. **The school will not have extra tickets and is no longer involved with tickets once distributed, so please do not contact the school for more tickets.** Graduates do NOT need a ticket for themselves.

The entire ceremony will be live-streamed on the WCPSS website so viewing the ceremony in this manner may be a safer, more comfortable option for some friends and family.

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**Any senior with unmet academic, material, or financial obligations at the time of the reception will not receive graduation tickets. Those seniors should return to school Wednesday, June 12 at 8 AM to clear these obligations and to then receive tickets.**

**Any senior with an outstanding balance the day of graduation will receive neither his/her tickets nor diploma, though he/she may participate in the ceremony.**

## *Commencement Exercises, Logistics, & Expectations*

Date: June 13, 2019  
Place: Raleigh Convention Center  
Time: 4 PM (Doors will open for guests at 3:15 PM)

**Seniors MUST wear caps, gowns, and appropriate attire.**

Seniors should report to the Exhibit Hall at precisely **3 PM** for a final line check. Seniors must be present, in line, and wearing proper attire, or they will not walk across the stage. This celebration marks your and your peers' academic accomplishments and is as important to your family as it is to you, so conduct yourselves appropriately. If you do not abide by the rules, you will NOT participate.

- Seniors will graduate in alphabetical order. As your name is called, walk across the stage and accept the diploma cover in your **left hand** and shake Mr. Solomon's **right hand**. Then walk down the center steps and return to the seat designated by the junior marshal.
- Cheering and yelling are not appropriate. This applies not only to graduates but also to families and guests. Each graduate and his family deserve to hear his name being read.
- As diplomas are presented, a professional photographer will take pictures of each senior. Images will then be uploaded for purchase. Guests may take pictures from their seats or the designated photography area, but **MAY NOT** stand for pictures during the ceremony in the seating area.
- SENIORS RECEIVE ONLY THE DIPLOMA COVER DURING THE CEREMONY. Seniors who have cleared all financial obligations, returned all materials, completed all requirements of the ceremony, and have conducted themselves appropriately will receive diplomas after the ceremony concludes.
- Leesville faculty will wear nametags with blue and green ribbons at this ceremony. Be respectful of the faculty and of the guidelines they enforce. The Wake County School Board and/or the Raleigh Convention Center have established many of these expectations.
- Parents and students should not bring the following items inside the Convention Center: water, drinks, glass vases, camera tripods, balloons, strollers, signs, air horns, wrapped packages, and noise makers. Admission will be denied if you have these items.
- Only individuals in **wheelchairs** may **SIT** in the designated handicapped row. ONE person may accompany a handicapped individual and sit in the row behind the handicapped section. Other guests must sit in general seating. Handicapped individuals should enter from the Marriott Hotel parking deck, putting them on ground level outside section A. Handicapped persons will enter the elevator outside room A to the graduation area.



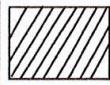
From The NORTH

# WCPSS HIGH SCHOOL GRADUATIONS

Accessible  Parking is located in the parking garage under the Marriott Hotel



### Legend



Parking for Graduation & Rehearsal

From I-40/South Saunders St.

Accessible  Parking Located in the Parking Garage under the Marriott Hotel